

toob cookies and similar technologies policy

1. policy

This policy forms part of the Public Privacy Policy (also referred to as the Privacy Notice). Its purpose is to ensure toob complies with the legal requirements for Cookie usage. We use Cookies on the toob website to gather information to enable us to enhance the user experience of our website. The notice for publication is at <u>Appendix A</u> of this document.

1.1. What are cookies?

Cookies are a form of specific technology that store information during or between a user's website visits. They are widely used to make websites function properly, more efficiently, and to provide information to the website owners about the way people use their website, such as analysing the amount of traffic on a date.

1.1.1. Session Cookies

Session cookies expire when a user has finished their visit to a website. They are used for several purposes, such as for security purposes when logging on to a website. They are often considered less privacy intrusive as they expire when the user leaves the website.

1.1.2. Persistent Cookies

Persistent cookies are stored on the user's device between sessions and allow their preferences or actions to be remembered ready for the next time they visit a website. The website operator determines when the cookie will expire, and they can be deleted manually by the user or the user can configure their chosen web browser to delete persistent cookies between sessions.

1.1.3. First-Party and Third-Party Cookies

Cookies that are set by the website the user is visiting are referred to as first-party cookies.

Cookies that are set by a website other than the one that the user is using are called third-party cookies. These are typically from elements that are incorporated from other websites such as social media plugins.

2. Legal Compliance

The Privacy and Electronic Communications Regulations (PECR) govern the use of cookies in the UK; they give people specific rights on electronic communications, specifically:

• marketing calls, emails, texts and faxes;



- cookies (and similar technologies)
- keeping communications services secure; and
- customer privacy as regards traffic and location data, itemised billing.

PECR accompany the General Data Protection Regulation (GDPR) and Data Protection Act (2018) (DPA).

As toob is a service provider, the GDPR does not apply where there are already specific PECR rules. This is to avoid duplication and means toob only must comply with PECR (not GDPR) on:

- security and security breaches;
- traffic data;
- location data;
- itemised billing; and
- line identification services.
 - 2.1. What are similar technologies?

PECR refers to "cookies and similar technologies". Similar technologies means functions that are usually performed by a cookie but are achieved by other means in order to analyse a user's visit to a website. These can include (e.g.) HTML5 local storage, Local Shared Objects and fingerprinting techniques.

PECR also applies to technologies such as scripts, tracking pixels and plugins.

3. Use of Cookies on the toob website

The toob website uses the following cookies: -

- Analytical/performance cookies: these allow us to recognise and count the number of visitors to our website and see how they use it.
- Targeting cookies: These record a user's visit to the website, the pages they have visited, and the links they have clicked.

Both these types of cookies record data anonymously and this meets the principle of minimisation of data under GDPR and less privacy intrusive to the individual user. For example, only data (typically geographical location) is recorded as opposed to personal or sensitive personal data.

Users can block these cookies, but they may find that the website does not function as it is supposed to if they do.



4. appendix a

The text below is the Cookie Policy Notice that is published on the toob website.

toob cookies and similar technologies policy

This is the Cookies and Similar Technologies Policy (referred herein as "cookie policy") of toob Itd (referred herein as "toob", "we", "our", "us"), which forms part of the toob Privacy Policy (www.toob.co.uk/privacy-policy). We respect your privacy and are committed to protecting your personal data. We would like to be open and transparent with you, and for you to know how we collect and make use of your data when you use our website (www.toob.co.uk). We encourage you to contact us if you have any questions about this policy or the ways in which we use your data.

what are Cookies and similar technologies?

Cookies are small texts files made up of letters and/or numbers that we store on your website browser or the hard drive of your device with your consent. When you first use our website, you can consent by opting-in to allow us to use cookies while you use our website. The simplest way to opt-in of our cookie usage is to use the cookie tool found either in the bar at the bottom of the page when you first access the website, or by clicking the "C" icon in the bottom left corner of the webpage. Cookies contain information that is transferred to your device's hard drive and generally make your website browsing experience better.

There are 2 types of cookies, these are:

Session cookies which expire when you finish your visit to our website. They are used for several purposes, such as for security purposes when you enter your details to our website.

Persistent cookies that are stored on your device between sessions and allow your preferences or actions to be remembered ready for the next time you visit our website. You can delete these cookies manually if you wish to do so or configure your web browser so that they are automatically deleted between sessions (visits to our website). We use both persistent cookies and session cookies.

As well as cookies, we also use **similar technologies** on our website and online services. They are an alternative means to carry out functions usually performed by cookies, such as conducting web analytics. On our website we use:

Social widgets: Our website features buttons from social media providers that, when you click them, enables you to visit our social pages and interact with us and the social media provider using their platform. When you click the buttons, the third-party social media provider may collect information about your browsing history.



Local storage: These are data sets that help maintain your usage history and preferences when you use our website and are stored locally on your device.

Web beacons: These are small graphics that help us understand your browsing history but, unlike cookies, are not stored on your device.

Google reCAPTCHA: We use this service, which is provided by Google, on our website. Google reCAPTCHA carries out checks in the background to identify whether data provided via our website has been entered by a human or by automated means, such as a bot. These checks are carried out by Google processing the data that is collected when a user visits our website. The data is then analysed by checking the behaviour and actions of the user when they visit the website, (e.g., time spent on the website and actions carried out such as filling in forms). toob has a legitimate interest to carry out these checks to protect our website and company from collecting data that has been entered by malicious automated means and from receiving spam. For more information about how Google uses your personal data, please visit: https://policies.google.com/privacy?fg=1

Cookies used on the toob website

Our website does not store any information that, on its own, would enable us to identify individual users of this website without their consent. Any cookies used on this website are either on a session basis or for longer periods of time to maintain your preferences.

Cookie Name	Lifespan	Part Type	Description/Purpose
CookieControl	90 days		Civic UK Cookie Control: This cookie is set to remember the user's preferences regarding cookies.
_ga	2 years	Third Party	Google Analytics: These cookies
_gat	1		collect information about how
	minute		visitors use our website. We use the
_gat_UA	1		information to compile reports that
	minute		help us make our website better.



_gid 24 hours This information includes the number of visitors to our web where they come from, and pages of our website that the visited. These cookies are only set if give your consent to collect which you do if you accept recommended cookie setting can easily opt-in (or out if you construct to the page).	osite, I the ney
give your consent to collect which you do if you accept recommended cookie settin can easily opt-in (or out if yo	
change your mind) by using cookie tool on our website. may also wish to manually c the cookie settings on your c web browser.	them, our ngs. You ou the You change
Click <u>here</u> to read Google's Policy and learn how they lo after your data.	bok
AnalyticsSyncHistory 31 days Third party Social media and Advertisin These cookies enable us to s	-
UserMatchHistory 31 days insight into our website visito	-
bcookie 2 years how they interact with social	
shown across social media of the second statement of t	and enable our advertising to be shown across social media and other platforms (e.g., Facebook, Instagram, Twitter, LinkedIn, Sky). They also provide our social media and advertising partners with information about how our website is used or how our adverts have been seen.
lide 24 hours	
personalization_id 2 years information about how our v	
Skyadsmart 30 days	
Where an advert is placed of platform external to this web you may use the platform's settings to set your advertisin preferences.	osite own
_cfruid Session Hubspot: These cookies help	Hubspot: These cookies help us to know how well our marketing is performing, and gain insight into people's behaviour. We use this
cf_bm 30 mins	



Cookie Name	Lifespan	Part Type	Description/Purpose
hssc			information to improve our direct marketing.
hubspotutk	6 months		
_hstc			
_hjFirstSeen	Session Duration	Third party	Hotjar: These cookies collect information about how visitors use our website. We use the information to compile reports that help us make our website better. This information includes the number of visitors to our website, where they come from, and the pages of our website that they visited. These cookies are only set if you give your consent to collect them, which you do if you accept our recommended cookie settings. You can easily opt-in (or out if you change your mind) by using the cookie tool on our website. You may also wish to manually change the cookie settings on your chosen web browser.
_hjUserAttributesHash			
_hjCachedUserAttributes			
_hjViewportId			
_hjSessionTooLarge			
_hjSessionRejected			
_hjSessionResumed			
_hjTLDTest			
_hjRecordingEnabled			
_hjRecordingLastActivity			
_hjLocalStorageTest	Under 100ms 30 Minutes		
hjSession{site_id}			
_hjIncludedInPageviewSample			
_hjIncludedInSessionSample			
_hjAbsoluteSessionInProgress			Click <u>here</u> to read Hotjar's Privacy Policy and learn how they look after your data.
_hjClosedSurveyInvites			
_hjDonePolls			
_hjMinimizedPolls	365 Days		
hjSessionUser{site_id}			
_hjid	1		
_hjShownFeedbackMessage	1		

All these cookies record your data anonymously and this means none of your data is attributed to you as an individual. For example, the analytics cookies we use associate your visit with your geographical location (country, city) but do not identify you.

Further information on deleting or controlling cookies is available at <u>http://www.aboutcookies.org.uk/</u>. Otherwise, please check the information given by your web browser provider.



If you choose to block all cookies from your web browser, remember that this may affect your views and access to areas of our website.

We review our cookie policy on a routine basis and will let you know about any significant changes if we have your contact details (because you are a customer or business partner of ours). Otherwise, you may wish to visit this webpage from time to time.

This policy was last updated on 6th Febuary and this published version supersedes any previous versions.

If you have any questions about our cookie policy, or you would like a copy of previous versions of this policy please contact us by sending an email to <u>helpdesk@toob.co.uk</u>.